

**West Virginia Personal Care
Dual Services - I/DD Waiver**

MEMBER DEMOGRAPHICS – TO BE COMPLETED BY THE I/DD WAIVER PROVIDER			
Date of Referral to PC Provider		Member's I/DDW Anchor Date	
Member's Name		Member's I/DDW KEPRO ID	

ITEMS 1-3 MUST BE COMPLETED BY THE I/DD WAIVER PROVIDER. ITEMS 4-5 MUST BE COMPLETED BY THE PC PROVIDER. THE PC PROVIDER MUST SUBMIT PAGE 1 OF THIS FORM WITH PC AUTHORIZATION REQUEST.	
1. Member is using (authorized for) the maximum number of Direct Care Service hours in the I/DDW program.	
How many units are included in the I/DD authorizations for Direct Care services? <ul style="list-style-type: none"> Child (must have 11,680 units/service year) Adult (must have 17,520 units/service year) 	<input type="checkbox"/> Child – Units= Click here to enter text. <input type="checkbox"/> Adult – Units= Click here to enter text.
2. Member has an ICAP Service Score of 1, 2, 3 or 4.	
What is the member's ICAP score, as completed by the ASO?	<input type="checkbox"/> ICAP score = Click here to enter text.
3. Member does not reside in a 24-hour staffed setting (must reside in a biological or adoptive family or specialized family care home).	
In what type of I/DDW residence does the member reside?	<input type="checkbox"/> Biological or Adoptive Family <input type="checkbox"/> Specialized Family Care Home <input type="checkbox"/> Waiver ISS <input type="checkbox"/> Waiver Group Home
4. Must have a completed Personal Care PAS.	
Has the PC PAS and request been submitted?	<input type="checkbox"/> PC PAS is completed and attached to the request in PC CareConnection© by the PC Provider
5. Must have a completed Personal Care Plan of Care. <ul style="list-style-type: none"> a. Must include signatures of the I/DDW Service Coordinator, the Personal Care RN, and member/Legal Representative b. Must include a schedule outlining when I/DDW and PC services are to be provided - THERE MAY BE NO DUPLICATION OF SERVICES. c. Must be attached in the I/DDW CareConnection© by the SC. 	
Have all of the following been attached in CareConnection©?	<input type="checkbox"/> Meeting including I/DDW and PC providers and member/LR was held [DATE]: Click here to enter text. <input type="checkbox"/> PC Plan of Care includes a tentative schedule <input type="checkbox"/> PC Plan of Care has been attached in I/DDW CareConnection© by I/DDW SC

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I/DDW defines a “child” as anyone who is eligible for education through the West Virginia Board of Education. This would include anyone aged 0-21 who currently attends school or who has graduated with a modified diploma. If the member is under age 21, but has graduated with a standard diploma, or they the member is age 21 or over, they are considered in the “Adult” category.

- The maximum number of I/DDW Direct Care units for a child is 11,680 (15-minute) units.
- The maximum number of I/DDW Direct Care units for an adult is 17,520 (15-minute) units.

The I/DDW services below are defined per policy as Direct Care services. Please note that Respite Care is not considered a Direct Care service in I/DDW.

Service	Code	Unit	Child Limit-Units	Adult Limit-Units	
Direct Care Services	Facility Based Day Habilitation (1:1-2)	T2021U5	15 min	11,680 units per member's service year *LPN 1:2, 1:3 and 1:3 are only considered direct care units if they exceed 2,920 units per year	17,520 units per member's service year *LPN 1:2, 1:3 and 1:3 are only considered direct care units if they exceed 2,920 units per year
	Facility Based Day Habilitation (1:3-4)	T2021U6	15 min		
	Facility Based Day Habilitation (1:5-6)	T2021U7	15 min		
	Person-Centered Support - Agency (1:1)	S5125U1	15 min		
	Person-Centered Support - Agency (1:2)	S5125U2	15 min		
	Person-Centered Support - Agency (1:3)	S5125U3	15 min		
	Person-Centered Support - Agency (1:4)	S5125U4	15 min		
	Person-Centered Support - Family (1:1)	S5125U5	15 min		
	Person-Centered Support - Family (1:2)	S5125U6	15 min		
	Person-Centered Supports - Personal Options	S5125UA	15 min		
	Supported Employment (1:1)	T2019	15 min		
	Supported Employment (1:2-4)	T2019HQ	15 min		
	*Skilled Nursing - LPN (1:1)	T1003U4	15 min		
	*Skilled Nursing - LPN (1:2)	T1003U3	15 min		
	*Skilled Nursing - LPN (1:3)	T1003U2	15 min		